

# RESIDENTIAL LISTING INPUT SHEET (page 1 of 3)

• Indicates Required Information ( ) Indicates Maximum Choice

LISTING #

• County       • TAX ID#

• Listing Office ID# (Listing Office Name & Phone No. incl. area code)

• LAG-Listing Agent ID# (Listing Agent Name & Phone No. incl. area code)

Co Listing Office ID#       CoAgent - ID#

• Area       • Community/District

• Street # (HSN)       Modifier       Direction

• Street Name       Suffix       Post Direction

Unit #

• CITY       • ZIP Code       +4

• Map Book

• Map Page       • Top Map Coord.       • Side Map Coord.

Show Map Link

• Listing Price

• Internet Advertising

Show Address to Public

• SOC (Selling Off. Corr.)       Selling Office Commission Comment

• Number of Bedrooms       • Total Bathrooms

ASF - Total       Lot Size

• Year Built       • Listing Date       • Expiration Date

• School District  (see Code List)

Elementary School

Junior High/Middle School

Senior High School

• Owner's Name       • Owner's Phone

• Occupant Type

• Occupant's Name       • Phone to Show

• Owner's City and State

**Marketing Remarks.** CAUTION! The comments you make in the following lines are limited to descriptions of the land and improvements only. These remarks will appear in the client handouts and websites. (500)

**Confidential Agent-Only Remarks.** Comments in this category are for agent's use only. (250)

• Driving Directions to Property. (200)

Listing Address:

LAG #

**LOCATION**

Lot Number

Block

Plat/Subdivision/Building Name

Preliminary Title Ordered

**Lot Topog./Veg. (7)**

<input type="checkbox"/> Brush	<input type="checkbox"/> Dune
<input type="checkbox"/> Equestrian	<input type="checkbox"/> Fruit Trees
<input type="checkbox"/> Garden Space	<input type="checkbox"/> Level
<input type="checkbox"/> Partial Slope	<input type="checkbox"/> Pasture
<input type="checkbox"/> Rolling	<input type="checkbox"/> Sloped
<input type="checkbox"/> Steep Slope	<input type="checkbox"/> Terraces
<input type="checkbox"/> Wooded	

**BUILDING INFORMATION**

**Sewer (2)**

<input type="checkbox"/> Sewer Connected	<input type="checkbox"/> Sewer Available
<input type="checkbox"/> Septic	<input type="checkbox"/> None

**Basement (3)**

<input type="checkbox"/> Daylight	<input type="checkbox"/> Fully Finished
<input type="checkbox"/> Partially Finished	<input type="checkbox"/> Roughed In
<input type="checkbox"/> Unfinished	<input type="checkbox"/> None

**LISTING INFORMATION**

**Possession (3)**

<input type="checkbox"/> Closing	<input type="checkbox"/> Sub. to Tenant's Rights
<input type="checkbox"/> Negotiable	<input type="checkbox"/> See Remarks

**Showing Information (10)**

<input type="checkbox"/> Appointment	<input type="checkbox"/> Call Listing Office
<input type="checkbox"/> Day Sleeper	<input type="checkbox"/> Gate Code Needed
<input type="checkbox"/> MLS Keybox	<input type="checkbox"/> Other Keybox
<input type="checkbox"/> Owner-Call First	<input type="checkbox"/> Pet in House
<input type="checkbox"/> Power Off	<input type="checkbox"/> Renter-Call First
<input type="checkbox"/> Security System	<input type="checkbox"/> Vacant
<input type="checkbox"/> See Remarks	

**Form 17**

**Tax Year**

**Annual Taxes \$**

**Senior Exemption**

**Monthly Homeowner Dues**

**Monthly Rent - if rented**

**Potential Terms (10)**

<input type="checkbox"/> Assumable	<input type="checkbox"/> Cash Out
<input type="checkbox"/> Conventional	<input type="checkbox"/> Farm Home Loan
<input type="checkbox"/> FHA	<input type="checkbox"/> Lease/Purchase
<input type="checkbox"/> Owner Financing	<input type="checkbox"/> Rehab Loan
<input type="checkbox"/> State Bond	<input type="checkbox"/> VA
<input type="checkbox"/> See Remarks	

**View (6)**

<input type="checkbox"/> Bay	<input type="checkbox"/> Canal
<input type="checkbox"/> City	<input type="checkbox"/> Golf Course
<input type="checkbox"/> Jetty	<input type="checkbox"/> Lake
<input type="checkbox"/> Mountain	<input type="checkbox"/> Ocean
<input type="checkbox"/> Partial	<input type="checkbox"/> River
<input type="checkbox"/> Sound	<input type="checkbox"/> Strait
<input type="checkbox"/> Territorial	<input type="checkbox"/> See Remarks

**Parking Type (4)**

<input type="checkbox"/> Carport-Attached	<input type="checkbox"/> Carport-Detached
<input type="checkbox"/> Garage-Attached	<input type="checkbox"/> Garage-Detached
<input type="checkbox"/> Off-Street Parking	<input type="checkbox"/> None

**Lot Details (7)**

<input type="checkbox"/> Alley	<input type="checkbox"/> Corner Lot
<input type="checkbox"/> Cul-de-sac	<input type="checkbox"/> Curbs
<input type="checkbox"/> Dead End Street	<input type="checkbox"/> Drought Res Landscape
<input type="checkbox"/> High Voltage Line	<input type="checkbox"/> Open Space
<input type="checkbox"/> Paved Street	<input type="checkbox"/> Secluded
<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Value in Land

**Total Covered Parking**

**Aprvd # of Bdrms (Septic)**

**Waterfront (5)**

<input type="checkbox"/> Bank-High	<input type="checkbox"/> Bank-Low
<input type="checkbox"/> Bank-Medium	<input type="checkbox"/> No Bank
<input type="checkbox"/> Bay	<input type="checkbox"/> Bulkhead
<input type="checkbox"/> Canal	<input type="checkbox"/> Creek
<input type="checkbox"/> Jetty	<input type="checkbox"/> Lake
<input type="checkbox"/> Ocean	<input type="checkbox"/> River
<input type="checkbox"/> Saltwater	<input type="checkbox"/> Sound
<input type="checkbox"/> Strait	<input type="checkbox"/> Tideland Rights

**Builder**

**New Construction**

**STYLE Code**

**Building Information (3)**

<input type="checkbox"/> Additional Dwelling	<input type="checkbox"/> Built On Lot
<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Modular
<input type="checkbox"/> Planned Unit Dev.	<input type="checkbox"/> Zero Lot Line

**Site Features (14)**

<input type="checkbox"/> Arena-Indoor	<input type="checkbox"/> Arena-Outdoor
<input type="checkbox"/> Athletic Court	<input type="checkbox"/> Barn
<input type="checkbox"/> Boat House	<input type="checkbox"/> Cabana/Gazebo
<input type="checkbox"/> Cable TV	<input type="checkbox"/> Deck
<input type="checkbox"/> Disabled Access	<input type="checkbox"/> Dock
<input type="checkbox"/> Dog Run	<input type="checkbox"/> Fenced-Fully
<input type="checkbox"/> Fenced-Partially	<input type="checkbox"/> Gated Entry
<input type="checkbox"/> Green House	<input type="checkbox"/> High Speed Internet
<input type="checkbox"/> Hot Tub/Spa	<input type="checkbox"/> Moorage
<input type="checkbox"/> Nat. Gas Available	<input type="checkbox"/> Outbuildings
<input type="checkbox"/> Patio	<input type="checkbox"/> Propane
<input type="checkbox"/> RV Parking	<input type="checkbox"/> Shop
<input type="checkbox"/> Sprinkler System	<input type="checkbox"/> Stable

**Manufactured Home Serial No.**

**Manufactured Home Manufacturer**

**Manufactured Home Model**

**SITE INFORMATION**

**Lot Dimensions**

**Waterfront Footage**

**Zoning Code**

**Zoning Jurisdiction**

**Environmental Cert (5)**

<input type="checkbox"/> Built Green	<input type="checkbox"/> ENERGY STAR
<input type="checkbox"/> LEED	<input type="checkbox"/> Third Party Verif.
<input type="checkbox"/> Other-See Remarks	

**Foundation (3)**

<input type="checkbox"/> Concrete Block	<input type="checkbox"/> Concrete Ribbon
<input type="checkbox"/> Post & Block	<input type="checkbox"/> Post & Pillar
<input type="checkbox"/> Poured Concrete	<input type="checkbox"/> Slab
<input type="checkbox"/> Tie Down	<input type="checkbox"/> See Remarks

**Pool**

INITIALS:

Seller	Date	Seller	Date	Agent	Date
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Listing Address:

LAG #

Building Condition

• Roof (3)

- Built-up
- Composition
- Metal
- Torch Down
- Cedar Shake
- Flat
- Tile
- See Remarks

• Exterior (4)

- Brick
- Cement Planked
- Metal/Vinyl
- Stucco
- Wood Products
- Cement/Concrete
- Log
- Stone
- Wood
- See Remarks

Architecture

INTERIOR FEATURES

(Approximate Square Footage Excluding Garage)

Finished  Unfinished

Square Footage Source

Leased Equipment

Water Heater (Type/Location)

• Energy Source (4)

- Electric
- Oil
- Propane
- Wood
- Natural Gas
- Pellet
- Solar
- See Remarks

• Heating/Cooling (4)

- Baseboard
- Forced Air
- High Efficiency
- Radiant
- Stove/Free Stdg
- Other-See Remarks
- Central Air
- Heat Pump
- Insert
- Radiator
- Wall
- None

Floor Covering (5)

- Bamboo/Cork
- Concrete
- Hardwood
- Other Renewable
- Vinyl
- See Remarks
- Ceramic Tile
- Fir/Softwood
- Laminate
- Slate
- Wall to Wall Carpet

Interior Features (16)

- Bath Off Master
- Ceiling Fan(s)
- Disabled Access
- Fireplace in Mstr BR
- High Tech Cabling
- Jetted/Soaking Tub
- Sauna
- Skylights
- Vaulted Ceilings
- Walk-in Pantry
- Wine Cellar
- 2nd Kitchen
- Built-in Vacuum
- Dining Room
- Ddl Pane/Strm Win
- French Doors
- Hot Tub/Spa
- Loft
- Security System
- Solarium/Atrium
- Walk-in Closet
- Wet Bar
- Wired for Generator
- 2nd Master

Appliances That Stay (10)

- Dishwasher
- Dryer
- Microwave
- Refrigerator
- Washer
- Double Oven
- Garbage Disposal
- Range/Oven
- Trash Compactor
- See Remarks

Total Number of Fireplaces

No. of Full Bathrooms (1.0)

No. of 3/4 Bathrooms (.75)

No. of 1/2 Bathrooms (.5)

ROOM LOCATION

Level (1) (U for Upper, M for Main, L for Lower, S for Split, G for Garage)

- Entry
- Living Room
- Dining Room
- Kit with Eating Space
- Kit w/o Eating Space
- Master Bedroom
- Bonus Room
- Den/Office
- Family Room
- Rec Room
- Extra Fin. Room
- No. of Bedrooms U  M  L
- No. of Full Baths U  M  L  G
- No. of 3/4 Baths U  M  L  G
- No. of 1/2 Baths U  M  L  G
- No. of Fireplaces U  M  L
- Utility Room U  M  L  G
- Approved Accessory Dwelling Unit U  M  L

UTILITY / COMMUNITY

Community Features (7)

- Age Restriction
- Boat Launch
- Clubhouse
- Private Beach Access
- Airfield
- CCR's
- Golf Course

• Water Source (3)

- Community
- Private
- Shared Well
- See Remarks
- Individual Well
- Public
- Shares

Water Company

Power Company

Sewer Company

Bus Line Nearby

Bus Route Number

INITIALS:

Seller

Date

Seller

Date

Agent

Date